



High Rollers Car Club (HRCC)

Club Bylaws

ARTICLE I: Identification and Foundation

Section 1. Name

The name of the Club shall be "High Rollers Car Club," (HRCC) hereafter referred to as "The Club," "HRCC".

Section 2. Purpose

The High Rollers Car Club (HRCC) of Riverview, Florida has fun while preserving antique/classic automobiles and their heritage for the betterment of the community. The club shall promote safe use and enjoyment of antique/classic/custom automobiles and shall share fellowship with club members, their families and other car enthusiasts. The Club should encourage trips, events and social activities for its members. When able, the HRCC will help those in need.

Section 3. Office of the HRCC

The registered office of HRCC is P. O. Box 26, Riverview FL 33568-0026. There shall be no effort to produce profit for the club.

Section 4. HRCC Motto

"Cars are our Dreams"

Section 5. Core Principles

1. Live by the Golden Rule--Treat all people and their cars with respect.
2. Help those in need and help others help themselves.
3. Vulgarity, obscenity or profanity is unequivocally not permitted.
4. Gossip about club members, their families, or their cars is highly discouraged.

5. Group “drives/cruises” to car shows and other HRCC social events are highly encouraged.
6. Club members will be treated like responsible mature adults with dignity and respect until proven unworthy of such trust.
7. Alcohol and drug consumption is not sanctioned at HRCC Hosted / Sponsored Events. The adverse effects that often result from the consumption of alcohol and drugs are the sole responsibility of those doing it.

ARTICLE II: Membership and Dues

Section 1. Membership

Membership in HRCC shall be available to adults 20 years of age or older who are classic / custom auto owners or have an interest in classic / custom autos. A membership consists of an individual or an individual and their significant other. When two individuals comprise a membership each will have a voting right for all Club activities including election of Club Officers.

Section 2. Active Members

Any member whose annual dues and fees are current is considered an active member.

Section 3. Dues

Initial Annual Dues for membership will be twenty dollars (\$20.00 US) with subsequent annual renewals determined by a majority vote of the membership attending the Annual Meeting. A membership includes one adult and/or one adult significant other.

The annual dues shall be due by 31 Dec of each year. The club secretary will not make more than two attempts to contact the lapsing member (on or after January 31) to promote a renewal. All membership privileges will cease for any unpaid dues. Club dues are non-refundable for any reason.

If an application for membership is received in the 4th quarter of the calendar year, their amount due will be \$5.00. All dues are payable at the time the application is completed.

For new members, initial dues shall be paid in full at the time of the annual application or the application will not be processed.

Section 4. Expulsion

Any member may be expelled for any infraction of the HRCC Purpose, Core Principles, Bylaws, or other such causes as may be determined by the majority of the voting members as not being in the best interest of The Club. Before such action is final, the member shall have the opportunity of submitting in writing, or in person, his/her position on any charge as stated. An expelled member may apply for reinstatement by

submitting a written request to the Board of Directors for review and approval after 60 days has elapsed from expulsion.

ARTICLE III Leadership

Section 1. Officers

The membership shall elect from its members a President, Vice President, Secretary, and Treasurer. These Officers constitute the Board of Directors of The High Rollers Car Club.

Section 2. Elections

A Nominating Committee comprised of at least three Club members, not seeking election, shall be appointed by the President and announced at the September Club meeting.

The Nominating Committee shall present their slate of candidates at the November monthly Club meeting. Officer Nominations from the floor will be accepted until the November monthly Club Meeting is adjourned.

The Nominating Committee shall be responsible for the control and integrity of the entire voting process. The nominating committee members shall agree to maintain complete discretion of all knowledge contained in the ballots. The nominating committee will make the announcement at the January meeting.

The Election of the Club Officers shall be held at the Annual Club meeting on the second Monday in January of each year. Absentee ballots will be made available to voting members who are not able to be present at the Annual Meeting or sent via e-mail. The Absentee Ballot process and timeline will be a part of the Annual Meeting notification. All officers shall be elected at the Annual Meeting by a majority vote of the membership. The elected officers shall assume their duties effective the second Monday in February of each year. Voting shall be by ballot and each membership shall have one vote.

Section 3. Term of Office

The term of any Officer shall be two (2) calendar years and may not serve again in that same capacity for four (4) calendar years. Each Board Member serves in a voting capacity at (1) vote each.

Section 4. Vacancies with Board

Vacancies with the current Officer Positions shall be filled by appointment by the Board of Directors to finish the un-expired term.

ARTICLE IV Duties and Responsibilities

Section 1. The President

The President shall preside at all meetings of the members and the Board of Directors. Generally, The President shall represent The Club. The President shall perform all the duties of his office and may call special meetings of the Board of Directors and members.

The HRCC President is to provide administrative leadership in consultation with the Board to assist the HRCC group in carrying out its purpose and objectives.

Responsibilities:

The HRCC President shall:

1. Chair all Monthly HRCC meetings.
2. Prepare a written agenda for the meeting.
3. Establish the times & time limits of the meetings.
4. Schedule various reporting needs.
5. Run effective and orderly HRCC meetings.
6. Motivate and recruit willing workers for various offices and committees.
7. Motivate and encourage the membership to participate in the monthly meetings and subcommittees of HRCC.
8. Keep the membership informed on the various programs, car shows and business of the HRCC group.
9. Offer his/ her counsel as desired and needed as an ex-officio member of all committees, assuring that they are focusing on the goals of the HRCC and its members.
10. Serve as an ex-officio member on all committees.
11. Concern himself/ herself with good communication between the board, committee chairmen and the general membership of the HRCC.
12. Encourage communication to the general membership via the website, phone and e-mail communications.
13. Act as a liaison to other car clubs & organizations to promote HRCC and any car shows we may be hosting.
14. Encourage general membership to rally together and cruise to other car shows as a club.
15. Assist other committees as needed.
16. Assist in special event car shows hosted by HRCC.

Section 2. The Past President

The HRCC Past President is to provide counsel and advise the board for a minimum of One year from the end of his/her term as president. This position ensures that the HRCC will be consistent in the direction of the club as directed through its bylaws.

Responsibilities:

The HRCC Past President shall:

1. Assist the new President as needed.
2. Attend at all general membership meetings.
3. Attend at all special board meetings.
4. May assist other board members as directed by the president.
5. Is encouraged to be a part of other committees within the organization.
6. Continue a strong relationship with other car clubs & organizations to promote HRCC and any car shows we may be hosting.
7. Encourage general membership to rally together and cruise to other car shows as a club.
8. Assist other committees as needed.
9. Assist in special event car shows hosted by HRCC.

Section 3. The Vice-President

In the absence of the President or in the case of the President's resignation or inability or refusal to act, all the duties usually appertaining to that office shall be performed by the Vice President. During all meetings the Vice-President shall act as or appoint a member to act as the Master of Arms to keep the meeting organized and on track.

Responsibilities:

The HRCC Vice President in the absence of the President shall:

1. Chair all Monthly HRCC meetings.
2. Prepare a written agenda for the meeting.
3. Establish the times & time limits of the meetings.
4. Schedule various reporting needs.
5. Run effective and orderly HRCC meetings.
6. Motivate and recruit willing workers for various offices and committees.
7. Motivate and encourage the membership to participate in the monthly meetings and subcommittees of HRCC.
8. Keep the membership informed on the various programs, car shows and business of the HRCC group.
9. To offer his/ her counsel as desired and needed as an ex-officio member of all committees, assuring that they are focusing on the goals of the HRCC and its members.
10. Serve as an ex-officio member on all committees.
11. Concern himself/ herself with good communication between the board, committee chairmen and the general membership of the HRCC.
12. Encourage communication to the general membership via the website, phone and e-mail communications.
13. Act as a liaison to other car clubs & organizations to promote HRCC and any car shows we may be hosting.

Section 4. The Secretary

The HRCC Secretary is responsible for recording, distribution and keeping the Permanent records of all official business transacted at the HRCC monthly meetings.

Responsibilities:

The HRCC Secretary shall:

1. Take notes of all HRCC meetings and distribute to the membership via e-mail.
2. Record all resolutions of the HRCC group.
3. Distribute e-mail correspondence as directed by the President.
4. Maintain & distribute via e-mail a Membership Roster.
5. Provide for the safekeeping of all legal documents and club membership records.
6. Concern himself/ herself with good communication between the board members and membership of the club.
7. Assist other committees as needed.
8. Assist in special event car shows hosted by HRCC.
9. Check mail routinely at the post office box.

Section 5. The Treasurer

The HRCC Treasurer is responsible for collecting, recording, and depositing all funds for record

Keeping. This position is also responsible for the payment of all invoices and members Reimbursements.

Responsibilities:

The Treasurer shall:

1. Provide a report of all funds at the monthly HRCC meeting.
2. Collect all funds and manage any fundraiser funds depositing them at the bank in a timely manner
3. Ensure all bills are paid in a timely manner. (no later than 30 days from receipt of invoice)
4. Ensure all members are reimbursed in a timely manner for expenses incurred. (no later than 30 days from date expenses were submitted)
5. Provide for the safe depository of all funds and financial records.
6. Work with the board members to establish a budget and ensure the money is allocated in the proper categories
7. Maintain financial ledgers by events and as a total to ensure there is a record of income and expenses by each event; which will help in determining funds needed for the fiscal year

8. Furnish when requested, all necessary records to the board, should an audit be required
9. Assist other committees as needed
10. Assist in special event car shows hosted by HRCC

The Treasurer shall, subject to such conditions and restrictions as may be made by the Directors, have custody of all monies, debts and legal obligations The Club may be responsible for.

The Treasurer shall receive all monies of payments of club income and will work with the Secretary regarding membership dues. He/She shall be able to pay any and all approved Club obligations up to \$50.00 without the permission of the Board of Directors. He/She shall be required to obtain approval of the Board of Directors only for all obligations over \$100.00 and under \$300.00. Approval to pay obligations in excess of \$300.00 must be by majority vote of the active members where a quorum has been established.

The Treasurer is required to give a written and oral report at each meeting, giving monthly disbursements, deposits, and present balance.

Section 6. Officer Liability

The private property of the Board of Directors or any Club Officer shall not be subject to use for the payment of debts or obligations of The Club in any amount and to any extent whatsoever. Nor shall any member of the Board of Directors or any Club Officer be held personally liable for any debt, damages, liability, act or obligation of The Club.

Section 7. Liability Insurance

As protection against unforeseen liability claims arising from the Club's activities, the officers of the Club are required to maintain without lapse, reasonable Liability Insurance for the members of the Club and its officers.

ARTICLE V Meetings

Section 1. Monthly Meetings

The Club monthly meeting shall be held on the second Monday of each month, at 7 p.m. at a designated location.

An email will be sent by the Secretary the week prior to the monthly meeting requesting any requests for items to be placed on the agenda. The final agenda will be released via email prior to the meeting.

Members will conduct themselves in an orderly and respectful manner at all times, especially during meetings. The Board of Directors vehemently discourages

interrupting a speaker and/or having side conversations as a member of the board or other members are stating a point.

Section 2. Special Meetings

The President or the majority of the Officers may call special meetings of the Officers or members.

Section 3. Quorum

At all monthly Club meetings, a quorum are defined as either (1) a majority of the total number of members or (2) a minimum of 10 members, whichever is less.

ARTICLE VI Committees

Section 1. Establishing Committees

The Board shall be permitted to designate and establish the following committees to promote and operate the club. The Committee Chairs of the following committees shall be appointed by the President and the board, and will not be voting members of the Board of Directors.

Section 2. Advertising & Promotion Committee

The role of this committee is to help in the promotion of the HRCC. Specifically brand Recognition for the organization through consistent design and graphics for all flyers, Advertising and promotional media.

This committee will include a chairperson and 3 other club members. The Board of Directors for the HRCC will be considered as one vote as one vote as a team for key Decisions.

Responsibilities:

The Advertising & Promotion Committee shall:

1. Design and print all Car Show Flyers for all shows hosted by the HRCC.
2. May assist the DJ's of HRCC with the design of their individual show flyers.
3. Design and print all Print Materials for the club, this may include the following: Vehicle ID Cards, Banners, Car Show Direction Banners, etc.
4. Assist the Webmaster with any club designs as needed.
5. Promote all HRCC hosted events in as many print media publications as possible.
6. Design Ads for print media as needed.
7. Members are encouraged to be a part of other committees within the organization.

8. This team is encouraged to build strong relationship with other car clubs & organizations to promote HRCC and any car shows we may be hosting.
9. Encourage general membership to rally together and cruise to other car shows as a club.
10. Assist other committees as needed.
11. Assist in special event car shows hosted by HRCC.

Section 3. Car Club Show Committee

The role of this committee is to ensure that all club hosted car shows are promoted, Setup and run in a professional manner. This committee will also be the liaison to Communicate to the HRCC membership as well as other car club organizations all Upcoming shows hosted by the HRCC.

This committee will include a chairperson and 4-5 other club members. The Board of Directors for the HRCC will be considered as one vote as a team for key decisions.

Responsibilities:

The Car Show Committee shall:

1. Negotiate with the venue the details of the space as needed.
2. Negotiate with the Sponsor of the show the agreement describing each party's responsibilities.
3. Ensure the registration table is manned by HRCC members and is rotated.
4. Communicate with the Advertising and Communications Committee to have flyers designed for each show.
5. Maintain a record of all car show flyers and send requests to Jim Johnson for printing.
6. Ensure flyers are distributed for upcoming shows at designated car events; this should be rotated among the HRCC members.
7. Ensure there are sufficient door prizes for each show and purchase if necessary.
8. Order trophies for all car shows based on each shows requirements.
9. Ensure the registration table is setup prior to the car show a minimum of 30 minutes prior. Table shall be professionally maintained, themed to holiday events and should have information available regarding the car club, upcoming shows and should be manned until the awards are presented.
10. Ensure all registration forms are printed and there is a sufficient supply to include: Registration Form, E-Mail Request Form, Membership Applications, Winners Records, Ballots and any other forms needed.
11. Assign to two members the responsibility of counting the ballots. The ballots should be tracked as they come in and this can be rotated amongst the members.
12. Solicit 50/50 and door prize tickets as needed.
13. Ensure a member is available at all shows to collect and promote the 50/50 drawing.

14. Setup all Car Show Signs: 4 Street signs and 4 Car Show Only signs, minimum of 30 minutes prior.
15. Hang the High Rollers Car Club Banner (if appropriate).
16. Ensure there is a member who can direct cars to appropriate parking spaces if needed.
17. Members are encouraged to be a part of other committees within the organization.
18. Assist other committees as needed as it relates to promotion of all car shows hosted by HRCC.
19. Assist in special event car shows hosted by HRCC and ensure all are promoted.

ARTICLE VII: Car Shows and Club Events

Section 1. Sanctioned Club Events

All Club events must be proposed to and approved by the Board of Directors to be considered a sanctioned Club event.

Section 2. Car Shows

All sanctioned car shows will be proposed by motion and approved by a simple majority vote at regular monthly HRCC meetings. This will include a vote on the frequency of, sponsorship of, and, if any, beneficiaries of HRCC events. Establishing and setting up Car Shows on behalf of the Club shall be coordinated by the Car Show Committee.

Alcohol and drug consumption is not sanctioned at HRCC Hosted / Sponsored Events. The adverse effects that often result from the consumption of alcohol and drugs is the sole responsibility of those doing it.

Section 3. Charity Events

When there is money in the account for charity distribution, a list of charities will be received from the members. The charity contributions will then be determined via email by a vote. Funds raised for a charity must be identified as such and accounted for by the Treasurer in The Club Financial Ledger.

ARTICLE VIII: Amendments

Section 1.

The Board of Directors or any ten active members may, by a written proposal submitted to the secretary, propose amendments to these Bylaws. Any proposals must be submitted to the secretary at least fourteen (14) days prior to the next meeting. If proposed by the members, the submitted proposal must also include the names of the members who drafted the proposal. Upon such a proposal being made, the Secretary will forward to The Board of Directors for review. If a majority of the members in

attendance representing a quorum, vote in favor of the proposal at the meeting, the proposed amendment shall thereby be approved and adopted. There will be no e-mail vote for amendments.